



Hoffmann Tool & Die
 50 Souderton Hatfield Road
 Souderton, PA 18964
 T | 215.723.4209 | F | 215.723.2130

Job Application Form

Name: _____

Present Address: _____

Permanent address: _____

Home Phone: _____ Work Phone: _____ Social Security number: _____

Person to contact in an emergency: _____ Phone: _____

OPTIONAL INFORMATION

Date of birth: _____

Height: _____ Weight: _____

Marital status: _____ Maiden name: _____

Number of children: _____ Ages: _____

Child-care arrangements: _____

Education	Name and location of school	Years attended	Degree	Program: major/minor
College				
Highschool				

Other (including conferences, workshops, seminars):

Honors, achievements, extracurricular activities, hobbies, or interests

[COMPANY] Initials _____

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Customer's Initials _____

Employment Record (in reverse chronological order)

Dates of Employment	Names and address of organization	Title or position	Duties and responsibilities	Name of supervisor	Reason for leaving
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Professional, union, social memberships

Military Service	Branch of Service	Date of Entrance	Date of Discharge	Rank
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Military assignments/Occupational specialty:

Explain any special circumstances:

Explain any personal responsibilities or health problems that might prevent you from coming to work such as defects in hearing, vision, or speech.

References Name	Address	Telephone Number	Received Permission
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[COMPANY] Initials _____

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Customer's Initials _____